

## **Placitas Trails Water Coop Summary of Board of Director's Annual Meeting**

The Placitas Trails Water Coop Board of Directors met at Las Placitas Presbyterian Church on October 22, 2008 at 7:00 PM and adjourned at approximately 8:35 PM

- There being no quorum, no formal actions could be taken.
- The agenda was accepted as presented.
- Copies of the minutes of the 2007 Annual Membership Meeting dated October 22, 2007 were distributed and the members were given the opportunity to review them. The minutes were approved as presented.
- State of the Cooperative Rick Bela reported that the Cooperative continues to set-aside funds to replace capital as needed. The system is 17 years old and we should expect to replace equipment as it ages. Funds are also being set aside in anticipation of installing an arsenic abatement project which is moving along with the recent completion of an engineering report focused on arsenic removal systems.
- Finance Report – Bill Anders presented the CPA audited financials for the 2007 Fiscal Year and the un-reviewed financials for the 2008 Fiscal Year. The 2008 Financials will be reviewed by a CPA and presented at the 2009 Annual Meeting.
- Operations Report – Rod Biddle reported that in June the Consumer Confidence Report was made available and can be viewed at <http://placitastrails.com/PDF/ptwc/2007CCR.pdf> or by contacting Diane Nunez for a paper copy. Rod reported that the report showed all the sanitation tests were satisfactory but one - arsenic. The PTWC water quality hasn't changed in the last few years but the requirements have changed from 50 to 10 ppb. PTWC arsenic level is 35 ppb. The mechanical portion of the system is working well. The distribution system has small leaks that are detected and repaired. Last year, we expected to pump 16 million gallons but now expect to pump 14 million gallons. We also expect to misplace about 500,000 gallons this year due to leaks. A sanitation survey was recently conducted by the Drinking Water Bureau who looked at the system for potential contamination and whether we were chlorinating water properly and sampling water at the proper locations. As a part of the meeting, the bureau presented us with a letter formally stating that the Coop is in violation of the arsenic levels. As a result, we are required to formally notify the members regarding the violation within 30 days and every quarter thereafter.
- Arsenic Abatement Committee Chairman & PER Project Manager, Doyle Wise summarized the Coop's efforts in addressing the arsenic levels. Most recently, a Preliminary Engineering Report was prepared and presented on technologies looked at to remove arsenic. Doyle also reviewed the Coop's criteria and requirements for an arsenic removal project which include: (1) We have limited space for construction (2) Need to minimize hazardous feeds or waste products (3) No sanitary sewer or septic system is available for waste disposal (4) Must handle high silica levels in feed water (5) Process must be robust, reliable, easy to operate (6) Minimize capital and operating costs (7) Minimize water loss to waste streams (8) Treatment system must be enclosed for freeze protection, safety & aesthetic reasons and (9) Construction must comply with CC&Rs. Four different technologies were looked at and three potential processes were presented at an estimated capital cost range of \$108,345 to \$244,913 and an estimated annual operating cost of \$7,160 to \$12,720. The next step is to meet with the Drinking Water Bureau and the engineers to evaluate the processes presented and other options for arsenic removal.
- Budget and Justification for Rate Increase- Rick Bela presented the proposed 2008-2009 Fiscal Year Budget and reported that as operational costs increase, the system ages and the requirement for an arsenic removal system exists; we can expect that our water rates will increase to meet future expenses. We can expect to see an increase of at least \$10 to \$20 per month in the coming year.
- Election of Director for Vacant Seat – Rick Bela introduced Jim Massengill as the Board's nominee to fill the vacant board member position. A mail ballot will be sent to the members for the purpose of electing Jim Massengill to the PTWC Board of Directors.
- With no new business or old business to discuss by the membership, the meeting was adjourned at 8:35 PM